

**Articulation Agreement  
Between  
New England Culinary Institute  
And  
\_Eastern Maine Community College**

**Terms and Conditions**

This Articulation Agreement is intended to provide sufficient information and clear pathways for \_Eastern Maine Community College students graduating with an Associates in Applied Science (AAS) in Culinary Arts or related degree, who wish to continue their post-secondary education with New England Culinary Institute (NECI). This Articulation Agreement is available to those students who are graduates of the \_Eastern Maine Community College program and enroll at NECI within five years of their graduation, last date of attendance (LDA).

This Articulation Agreement is for advanced standing into the residency and online Bachelor of Arts (BA) Degrees in Culinary Arts, Baking and Pastry Arts and, Food & Beverage Business Management.

As a part of the Articulation Agreement\*, \_Eastern Maine Community College qualified graduates will be granted admission into the third year of NECI's on-campus and/or on-line Bachelor's Degree (BA) of Culinary Arts, Baking and Pastry Arts or Food and Beverage Business Management programs. Students will be awarded 60 semester credits and enter directly in to the third year of NECI's BA program, based on the following conditions, (students who meet these conditions will be deemed as qualified) that they:

1. Graduate from \_Eastern Maine Community College with a(n) (AAS) degree in Culinary Arts or related field; such as Baking & Pastry Arts, Food & Beverage or Food & Beverage Business Management.
2. Earn a minimum 2.0 GPA (70% C or higher) on their overall transcript;
3. Satisfy all other NECI admissions requirements, deadlines pertaining to admissions, orientation, registrations and payment of tuition and fees.

**Additionally:**

4. Students applying to NECI's upper division, fully-online BA programs are expected to demonstrate appropriate industry experience. A current resume must be submitted with the application.
5. Students applying to NECI's upper division, fully online BA programs must have access to adequate technology resources. Please refer to <http://www.neci.edu/online/online-education-at-neci/online-computer-requirements>.

To facilitate the continuation of qualified \_Eastern Maine Community College students to NECI, in accordance with the foregoing assurances, the parties agree to the following:

**Obligations of New England Culinary Institute for Students Applying for a BA Degree**

As part of Articulation Agreement NECI agrees to:

1. Grant credit transfer (60 semester credits) for the (AAS) earned at \_Eastern Maine Community College and award advanced standing into the third year of NECI's BA;
2. Waive the application fee for students.

3. Evaluate student applications in a timely manner.
4. Award students \$1,000 scholarship each academic year if they enroll in a start term within five years of graduation (LDA). The scholarship may be combined with other scholarships and offers of financial aid, but may not exceed the total cost of tuition.
5. Renew scholarship annually for up to two consecutive years if the student remains continuously enrolled full time and demonstrates successful completion of each academic year.
6. Ensure that \_Eastern Maine Community College students will be provided with NECI financial aid information and receive consideration for financial aid prior to enrollment to NECI. Financial aid is available to those who meet the appropriate qualifications.

### **Obligations of \_Eastern Maine Community College**

As part of this Articulation Agreement \_Eastern Maine Community College agrees to:

1. Support NECI outreach efforts on site, including staff visits and demonstrations. Encourage student tours of the NECI campus. Make NECI literature promoting residency & online programs available to students. Publicize the Articulation Agreement to prospective and current for \_Eastern Maine Community College students in its promotional materials.
2. Provide NECI with name and contact information of enrolled students annually in order to promote the Articulation Agreement and/or disseminate an information packet by a joint mailing or email to be produced by NECI to anticipated graduates from \_Eastern Maine Community College prior to the student's projected graduation date (LDA) in order to promote the Articulation Agreement.
3. Provide arrangements for NECI advisors to visit \_Eastern Maine Community College campuses and meet with prospective students.
4. Respond to requests for letters of recommendation (as necessary) and transcripts in a timely manner.

### **Joint Obligations**

As a part of this Articulation Agreement both NECI and \_Eastern Maine Community College agree to:

1. Participate in review of the Articulation Agreement, including submissions of curriculum revisions.
2. Consult with and notify each other in writing prior to implementing major changes in policy or curriculum that directly affects students participating under the terms of this Articulation Agreement.
3. Collaborate in providing students with information about this Articulation Agreement and NECI academic requirements.
4. Jointly develop and implement promotional efforts to communicate the benefits of this Articulation Agreement and to provide direct links between the institutional websites.
5. Exchange marketing and promotional documentation on a regular basis that will contribute to the maintenance and improvement of this Articulation Agreement and promote effective cooperation between institutions.
6. Post on their websites that there is an active Articulation Agreement.

## **Revision, Renewal and Termination of Agreement**

The Director of Admissions at NECI and \_Eastern Maine Community College are responsible for identifying and communicating to each other changes in the policies, or requirements of their respective institutions that affect this Articulation Agreement.

This Articulation Agreement will be in effect as of the date of this signing. It will be reviewed annually by the appropriate parties at each institution. This agreement will renew automatically unless either party requests revisions, which can be modified only in writing.

Either institution may terminate this Articulation Agreement at any time by written notice; the date of termination will be immediate. Should this Articulation Agreement be terminated, it is understood that the termination will not apply to students who have submitted a formal application or have been accepted to NECI, even if they have not enrolled in classes.

## **Execution of Articulation Agreement**

The willingness of both institutions to enter into this Articulation Agreement in order for qualified students from \_Eastern Maine Community College to continue their post-secondary education at New England Culinary Institute (NECI) is indicated by the following signatures.

The undersigned representatives of the parties have executed this agreement effective November 15, 2016

For \_Eastern Maine Community College:



*Chef Jay Demers, Culinary Arts*



*Elizabeth Russell, Academic Dean*

For New England Culinary Institute:



*Chef Lyndon Virkler, Dean of Education*



*Ellalou Zirblis, Manager, Assessment & Compliance*

\*New England Culinary Institute accepts transfer credit from postsecondary institutions that are accredited through agencies recognized by the US Department of Education. NECI's full transfer of credit policy can be viewed at <http://www.neci.edu/admissions/career-changers-transfer-students/transfer-students>.