



### **Introduction to Phlebotomy Essential Functions**

Phlebotomy students are expected to:

- Prepare for instruction by reading assignments and reviewing notes prior to presentation or practice. If anything is unclear, ask questions.
- Perform phlebotomy procedures demonstrating color vision, manual dexterity, visual acuity, moderate lifting, walking, standing, sitting, bending, reaching and twisting.
- Demonstrate the ability to verbally communicate and follow directions. Possess sufficient auditory function to hear phones, pages, instrument and system alarms.
- Demonstrate fundamental concepts necessary to use and understand basic computer application programs and functions.
- Utilize and maintain phlebotomy equipment.
- Adhere to all hospital and laboratory safety policies and procedures.
- Adhere to the hospital dress code policy.
- Demonstrate good phlebotomy technique.
- Demonstrate organization of work and time by completing assignments by established deadlines.
- Demonstrate incorporation of theory in clinical situations.
- Adhere to program policies regarding attendance and punctuality.
- Maintain a neat work area.
- Develop and demonstrate a professional attitude towards faculty, laboratory staff, patients and other personnel with whom you come in contact.
- Demonstrate initiative and motivation in performing tasks.
- Respond to constructive criticism and direction, positively.

Compliance with these Essential Functions will be necessary to participate in and successfully complete EMCC's Introduction to Phlebotomy program. I have read and understand the performance standards of EMCC's Introduction to Phlebotomy Program.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

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