



**Transfer Articulation Agreement for Baccalaureate Degree
Memorandum of Understanding Between
Husson University and
Eastern Maine Community College**

Statement of Purpose

Husson University and Eastern Maine Community College have entered into this transfer articulation agreement. The purpose of this agreement is to facilitate student academic transfer and provide a smooth transition from a two-year college to a university. It is recognized that this agreement shall describe the required program of study at Eastern Maine Community College for admission eligibility to Husson University and the Baccalaureate Degree Program indicated.

Terms and Conditions of Academic Credit Transfer

To: Bachelor of Science in Healthcare Administration and Public Health (as referenced in Appendix B)

From: Associate of Applied Science in Medical Office Technology (as referenced in Appendix B)

The evaluation and transfer of earned college credits shall be in compliance with state and federal education policies and institutional and academic program accreditation standards pertaining to undergraduate academic transfer. Current students and graduates who have earned degrees from Eastern Maine Community College shall be eligible for credit evaluation under the terms of this agreement.

Transfer students will be accorded the same standards and criteria for admission to a major degree sequence as Husson University students. All applicants accepted to Husson University's Baccalaureate programs must fulfill the graduation requirements of the granting institution as identified in Addendum A & B.

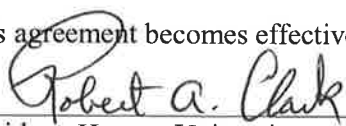
- * Addendum A Contains Admission & Graduation Requirements of the Receiving Institution
- * Addendum B Identifies the Programs incorporated into the Memorandum with attachments that provide side by side course equivalency tables for the academic programs listed.

Articulation Implementation and Agreement Review

The Chief Academic Officer designee of the collaborating institutions shall be responsible for implementing this agreement, for identifying and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement.

Signatures to This Agreement

This agreement becomes effective December, 2018 and will be reviewed annually for renewal discussion.



President, Husson University

12-28-18
Date



President, EMCC

12/28/18
Date

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ADDENDUM A

This addendum includes Husson University's admission requirement, transfer policy, specific program requirements, and contact information of the individuals at the respective institutions.

Admissions requirements

In order to be admitted into a Husson University degree program, the following documentation is required:

- high school transcript(s);
- college transcript(s);
- military transcripts (if applicable);
- appropriate immunizations;
- appropriate application form with the Division of Extended Learning or the Office of Undergraduate Admissions.

Transfer Policy

Transfer of credits earned at the granting institution will be considered according to the schedules in Addendum B. Specific information regarding Husson University's transfer credit policy is as follows:

- Transfer students applying to Husson University under advanced standing, based on the quality of their credentials, must request an official transcript be sent to Husson University Admissions. Each transcript will be evaluated individually based upon grades and existing transfer agreements between Husson University and the transfer institution at the time of application.
- Transfer students and Husson University students will be held to the same standards and criteria for admission.
- A transfer student without an associate degree is granted academic credit for courses in which a "C" or better grade has been attained.
- The transfer student, after becoming a student at Husson, cannot transfer additional credits from any other institution into a Husson degree or certificate program.
- Students who transfer into Husson University must complete their final 30 credit hours at Husson University and a minimum of 15 credits specific to the major.

Requirements for the Bachelor of Science in Healthcare Administration and Public Health

- Completion of 120 credits [or] Completion of credits according to the attachments in Addendum B
- Cumulative grade point average needed to graduate 2.0

Institutional Contact Information

Academic Program Director at Husson University

Name: David Prescott _____ e-mail: prescottd@husson.edu _____ Phone: (207) 992-1969 _____

Academic Department Chair at Eastern Maine Community College

Name: Kim Campbell _____ e-mail: kcampbell@emcc.edu _____ Phone: (207) 974-4873 _____

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ADDENDUM B

The following programs are incorporated by reference into the Memorandum of Understanding:

- AAS Medical Office Technology transfer to BS Healthcare Administration and Public Health

The attachments to this Addendum provide specific information regarding the number of credits that may be transferred in accordance with this agreement. They also provide and understanding as to the courses remaining to complete the specified degree programs. This information is meant as a guide only. Husson University makes ongoing improvements to its curriculum for the benefit of its student and therefore, it reserves the right to change program requirements. Such changes generally do not change the essence of the quality of academic programming and expected outcomes. However, students and advisors must make every effort to assure themselves of the program requirements and any changes that may be in effect upon admission into Husson University.

This addendum may be updated from time to time to reflect programmatic changes at the institutions participating in this Memorandum of Understanding. The date below reflects version of this agreement and whether this addendum constitutes an amendment to the original.

DATE: December 3, 2018

ORIGINAL

INITIALS: DLH



EMCC Transfer Agreement AAS Medical Office Technology

EMCC

Husson University

First Semester

BCA 101	Document Processing/Formatting	2
BMT 113	Medical Terminology I	3
BMT 133	Introduction to Medical Coding	3
BUA 105	Business Communications	3
BIO 127	Anatomy and Physiology I	3

Open	Open Elective	2
HS 121	Medical Terminology	3
Open	Open Elective	3
Open	Open Elective	3
SC/SL 120	Functional Anatomy and Physiology w/Lab	4

Second Semester

BCA 115	Introduction to Computer Applications	3
BMT 114	Medical Terminology II	3
BIO 128	Anatomy and Physiology II	4
ENG 101	College Composition	3
	Any Math (100 level or higher)*	3

IT 111	Introduction to Microsoft Office	3
HS ___	Healthcare Studies Elective	3
SC ___	Lab Science Elective	4
EH 123	Rhetoric and Composition I	3
	Choose One Below	3

Third Semester

BCA 116	Database Management	3
BMT 121	Medical Law and Ethics	3
BMT 206	Medical Billing and Reimbursement Methodologies	3
Elective	Any Humanities or Social Science (100 level or higher)*	3

IT 210	Basic Database Design and Implementation	3
HS 321	Healthcare Law and Ethics	3
HS ___	Healthcare Studies Elective	3
	Choose One Below	3

Fourth Semester

BCA 202	Integrated Software Applications	3
BMT 204	Medical Office Procedures	4
BMT 261	Health Unit Coordinator	3
ENG 215	Business and Technical Writing	3
Elective	PSY 214 Teams - Principles and Practices or Any Humanities or Social Science (100 level or higher)*	3

HS ___	Healthcare Studies Elective	3
Open	Open Elective	4
HS 491	Healthcare Studies Internship	3
CM 221	Professional Communications	3
	Choose One Below	3

Elective Options*

Humanities or Social Sciences

ENG 112	Introduction to Literature	3
PSY 101	Introduction to Psychology	3
PSY 214	Teams - Principles and Practices	3
SOC 101	Introduction to Sociology	3
	Any Approved HIS Course	3

EH 200	Approaches to Literature	3
PY 111	General Psychology	3
PY ___	Psychology Elective	3
GL ___	Global Elective	3
HY ___	History Elective	3

Math

MAT 119	College Algebra	3
MAT 161	Introduction to Statistics	3

MS 141	Contemporary College Algebra	3
MS 132	Probability and Statistics	3

Total Credits Transferred to Husson

59

*Only electives applicable towards the BS Healthcare Administration and Public Health degree have been listed as options

Courses to be Completed at Husson University

BA 210	Economics Overview for Non-Majors	3
EH 124	Rhetoric and Composition II	3
EH 200	Approaches to Literature*	3
EH 360	Writing in the Health Professions	3
HS 101	Introduction to Healthcare Studies	3
HS 299	Topics/Global Health	3
HS 301	Introduction to Public Health	3
HS 311	Healthcare Management and Organization	3
HS 411	Health Economics and Policy	3
HS 421	HCS Senior Experience	3
HS 491	Healthcare Studies Internship	1
IT 214	Spreadsheet Concepts and Methods	3
MS 132	Probability and Statistics*	3
MS 141	Contemporary College Algebra*	4
PY 111	General Psychology*	3
PY 141	Human Growth and Development	3
SC 224	Research Design	3
SC 292	Epidemiology	3
FA ____	Fine Arts Elective	3
GL ____	Global Elective*	3
HY ____	History Elective*	3
LC ____	Foreign Culture and Conversation Elective	3
PH ____	Ethics Elective	3
PY ____	Psychology Elective*	3

Total Credits Remaining at Husson

61

*Course may be transferred if taken as an elective

Students from Eastern Maine Community College transferring to Husson University under advanced standing, based on the quality of their credentials, must request an official transcript be sent to Husson University Admissions. Each transcript will be evaluated individually based upon grades and existing transfer agreements between Husson University and EMCC. Transfer students and Husson University students will be held to the same standards and criteria for admission. Upon transfer, any outstanding requirements at Husson University must be completed.



Eastern Maine Community College
AAS Medical Office Technology

Bachelor of Science Healthcare Administration and Public Health
2018/2019 Academic Year

First Year

First Semester	Sem./Yr.	Grade	Second Semester	Sem./Yr.	Grade
EH 123 Rhetoric & Composition I	ENG 101	T	EH 124 Rhetoric and Comp. II		
HE 111 The Husson Experience			IT 111 Intro. to Microsoft Office	BCA 115	T
MS 141 Contemp. College Algebra	Option*	T	PY 111 General Psychology	Option*	T
_____ Ethics Elective			_____ Global Elective	Option*	T
_____ Lab Science Elective	BIO 128	T	_____ History Elective	Option*	T

Second Year

Third Semester	Sem./Yr.	Grade	Fourth Semester	Sem./Yr.	Grade
EH 200 Approaches to Literature	Option*	T	BA 210 Econ. Ov. for non-majors		
HS 101 Intro. to Healthcare Stud.			HS 121 Medical Terminology	BMT 113	T
MS 132 Probability & Statistics	Option*	T	IT 214 Spreadsheet Conc. & App.		
SC 120 Functional A & P I	BIO 127	T	PY 141 Human Growth & Dev.		
_____ Fine Arts Elective			_____ Open Elective	BCA101/BMT204	T
Choose one of the following					
SL 120 Functional A & P I Lab	BIO 127	T			
_____ Lab Science Elective	BIO 127	T			

Third Year

Fifth Semester	Sem./Yr.	Grade	Sixth Semester	Sem./Yr.	Grade
EH 360 Writing in the Health Prof.			HS 301 Intro. to Public Health		
HS 311 Healthcare Mgmt. & Organ.			HS 321 Healthcare Law & Ethics	BMT 121	T
SC 224 Research Design			IT 210 Basic Database Des. and Imp.	BCA 116	T
_____ HS Elective	BMT 114	T	SC 292 Epidemiology		
Choose one of the following:			_____ Open Elective	BCA101/BMT204	T
CM 100 Speech	CM 100				
CM 221 Prof. Communications	ENG 215	T			

Fourth Year

Seventh Semester	Sem./Yr.	Grade	Eighth Semester	Sem./Yr.	Grade
HS 299 Topics/Global Health			HS 421 HCS Senior Experience		
HS 411 Health Economics & Policy			HS 491 Healthcare Stud. Internship	BMT 261	T
_____ HS Elective	BMT 206	T	_____ Foreign Culture & Conv. Elec.		
_____ Psychology Elective	Option*	T	_____ HS Elective	BCA 202	T
_____ Open Elective	BMT 133	T	_____ Open Elective	BUA 105	T

Healthcare Studies Electives

BA 201 Business Law I	BA 411 Organizational Behavior	ED 330 Substance Abuse and Prevention
BA 211 Microeconomics	BA 413 Operations Management	ED 440 Disease Prevention & Health Promotion
BA 212 Macroeconomics	BA 414 Business Strategy	ED 441 Community Health
BA 271 Risk Management	CM 310 Leadership	MS 345 Biostatistics
BA 310 Organization and Management	ED 213 Curriculum and Evaluation in Health and Physical Education	PY 431 Behavior Modification
BA 311 Human Resource Management	ED 222 Personal Health and Fitness	SC 101 Introduction to Nutrition
BA 321 Marketing		

***Only electives applicable to the BS Healthcare Administration and Public Health degree have been listed as options**

Candidates for a Bachelor of Science degree are required to complete a minimum of 120 semester hours maintaining a 2.0 overall cumulative grade point average and a 2.0 overall in their major courses. Students may need to complete 6 credits of HS 491 or an extra elective to meet minimum 120 credit requirements depending upon credit allocation. Transfer students must complete a minimum of thirty (30) credit hours at Husson University. At least fifteen (15) credits must be earned in Husson Health Care Studies courses.