



**Title of Position:** Information Systems Specialist III

**Bargaining Unit/Salary Range:** MSEA Support Services; anticipated salary range 23; \$47,049.60 - \$53,851.20

**Responsibilities:** This position, under limited supervision will be responsible for administering and maintaining Eastern Maine Community College's large and complex local area network (LAN) and wide area network (WAN). This position will perform a full range of system administration functions in a complex computing environment with minimal direction or technical support. Essential Duties include SQL Management; scripting to include SQL, Bash, and Powershell; Virtualization Management to include VmWare & HyperV; Linux & Windows Server Administration; Storage & Backup design and administration. This position will be responsible for installing and configuring system and network hardware, software and communication networks; performing advanced troubleshooting, technical support and vendor technical liaison functions. This position will also assist in development of information technology plans for a college.

**Minimum Qualifications:** Associates degree in IT or related field. Up to and including five years of network administration experience. Security + and Network + certifications required.

**Knowledge, Skills and Abilities:** Duties require knowledge of complex multi-user network systems, computer system support functions, system data security and backup procedures. The ability to develop and manage user-oriented computing activities, to research and troubleshoot complex computer problems and make recommendations to management on technical issues. Ability to communicate effectively orally and in writing.

**Benefits:** 100% employer paid health, dental and life insurance for employee, Maine State Retirement, vacation, and sick time.

**Application Procedure/Deadline:** Submit cover letter, resume, application, and three current professional references to: [resumes@emcc.edu](mailto:resumes@emcc.edu). Deadline for submission is July 31, 2019.

**Institutional Summary:** Eastern Maine Community College offers more than 30 traditional and technical programs. The college provides customized, short term, and specialized training courses for a wide variety of businesses, organizations, and the community. We award associates in applied science, associates in science, and associates in arts; certificates; diplomas; and awards of completion for customized, short-term programs, and trainings. The 72-acre campus is located in Bangor, just a short drive from Maine's scenic coast and mountains.

EMCC is dedicated to providing all students with a balanced education focused on problem solving, decision making, communication, social understanding, computer applications, mathematics, and science. Our technology programs include concentrated studies in both technical theory and application in the area of specialization, and all of our programs require liberal arts courses to form the foundation for lifelong learning. Our programs and student support services are designed to develop leadership skills, personal responsibility, teamwork, and appreciation of global complexity.

**Eastern Maine Community College is an equal opportunity/affirmative action institution and employer. For more information about this commitment, please call the Affirmative Action Officer at (207) 974-4633**