



Facilities Maintenance Specialist I

Title of Position: Facilities Maintenance Specialist I

Bargaining Unit/Salary Range: MSEA Support Services; Level 9; \$14.09/hour

Responsibilities: Duties require knowledge of maintenance and monitoring of plumbing, heating and electrical systems and fixtures, knowledge of cleaning methods, materials and equipment used in custodial work and knowledge of precautions necessary to safeguard property and equipment. Ability to understand and follow basic oral and written directions, and to understand and adhere to college policies, procedures, equipment specifications, established work schedules and safety and health guidelines in the performance of job duties. Sufficient physical strength to perform a variety of manual tasks in the care, cleaning and maintenance of buildings and equipment is essential in performing the duties of this job. This position will work Monday – Friday; 3PM – 11:30PM.

Minimum Qualifications: High School Diploma or GED required. Two years of experience with cleaning buildings and experience with snow removal including operation of cleaning and snow removal equipment.

Preferred Knowledge, Skills and Abilities: Driver's license required. Ability to operate custodial equipment and snow removal equipment. Ability to operate and become certified as a fork truck operator.

Benefits: Employer paid health, dental and life insurance for employee, Maine State Retirement and a generous paid time off package.

Application Procedure: Email cover letter, resume, and contact information for three professional references to resumes@emcc.edu. Review of applications will begin immediately and the position will remain open until filled.

Eastern Maine Community College is an equal opportunity/affirmative action institution and employer. For more information about this commitment, please call the Affirmative Action Officer at (207) 974-4633