

# Eastern Maine Community College Resident Assistant Application



## Resident Assistant Expectations

- RAs must live on-campus during the week (6pm Sunday to 12noon on Friday)
- RAs will perform office duty two nights a week (one 7pm-12am shift and one 9:30pm-12am shift) (Subject to change)
- RAs will perform weekend duty at least once a month which includes office duty (Fri-Sun, 7pm-12am). RAs are not permitted to leave campus during weekend duty without permission from the RD On-Duty and coverage from another RA.
- Any other employment/time commitments should be reviewed with the Residential Life Staff.
- RAs must organize a minimum of one educational or recreational program per month.
- RAs must attend and participate in weekly staff meetings as well as conduct floor meetings each semester.
- RAs must role model positive behavior and enforce rights and responsibilities
- RAs must maintain a minimum GPA of 2.5

## Resident Assistant Compensation

RAs receive a waiver for their room and a 7 day meal plan.

## Questions???

Resident Director Joey Harris at 974-4795 or [jharris@emcc.edu](mailto:jharris@emcc.edu)

Director of Student Engagement and Residential Life Kris Kelley at 974-4696 or [kkelley@emcc.edu](mailto:kkelley@emcc.edu)

Housing Office at 207-974-4690 or [life@emcc.edu](mailto:life@emcc.edu)

**Eastern Maine Community College**  
**Residential Life Department**

Revised October 2020

354 Hogan Road Bangor, ME 04401  
Phone: 207-974-4690 Fax: 207-974-4837  
life@emcc.edu

**Resident Assistant Application**

Name: \_\_\_\_\_

Off-Campus/Permanent Address: \_\_\_\_\_

Cell Phone/Alternate Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Program of Study: \_\_\_\_\_ First Year \_\_\_ Second Year \_\_\_

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- 1. Please type your response to the following prompt on a separate piece of paper.** Your response should be in the form of an essay and approximately 1-2 pages in length.

*Why do you want to be a Resident Assistant at Eastern Maine Community College and what unique contributions could you bring to our Residential Life program? Consider what kinds of relationships you would form with residents, what you would find rewarding, what your challenges might be, and how you would overcome these.*

- 2. Please submit the following directly to Joey Harris or Kris Kelley.** You can also email, mail or fax these to the addresses above.

- This Application
- Your Essay
- Your Resume

- 3. Distribute reference forms to two professional or academic persons (supervisors, instructors, teachers, etc.).** Recommendations from family members, friends or coworkers are not acceptable. References must be sent directly from the person who completes it. Upon request, digital references are available. Please contact Joey Harris to have your references distributed electronically.

*My signature below indicates that all the information I have provided on this form is accurate, that I understand and agree to abide to the expectations of a Resident Assistant and that I authorize the investigation of all statements made in this application.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**For office use only:** GPA verified \_\_\_\_\_ Interview \_\_\_\_\_ Decline \_\_\_\_\_  
Via Phone In Person Interview scheduled for \_\_\_\_\_ @ \_\_\_\_\_ AM PM

# Eastern Maine Community College Residential Life Department

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Phone: 207-974-4690 Fax: 207-974-4837  
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## Resident Assistant Reference Form

Name of Applicant \_\_\_\_\_

Since candid appraisals of Resident Assistants are used as an integral part of the selection process by the Resident Life Staff, we greatly appreciate your cooperation in promptly completing and returning this form. **All references are considered confidential and must be sent directly from the person who completes it.** Please return this application to Residence Life at EMCC, 354 Hogan Road, Bangor, ME 04401. Applicants do not have access to references sent in on their behalf.

**How long, and in what capacity have you known the applicant?**

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**What are the applicant's strengths?**

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**In what areas, does the applicant need to improve?**

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**How is the applicant's maturity of judgment? How does this person react in situations of stress?**

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**How is the applicant's dependability? Does this person weaken in the absence of supervision?**

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Please give your honest assessment of the candidate in each of the areas below by ranking the level to which you agree with each statement. Space has been left for you to leave comments if you wish.

<b>Strongly Disagree</b> <b>1</b>	<b>Disagree</b> <b>2</b>	<b>Neutral</b> <b>3</b>	<b>Agree</b> <b>4</b>	<b>Strongly Agree</b> <b>5</b>
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1. The applicant is skilled in maturely managing his/her emotions in times of stress or disrespect.

1	2	3	4	5
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Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. The applicant is able to direct and influence others by being a strong leader and someone peers will respect.

1	2	3	4	5
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Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. The applicant is a team player and works well with others for the good of the group.

1	2	3	4	5
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Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. The applicant is open and responds well to criticism and suggestions from others.

1	2	3	4	5
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Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. The applicant is willing and able to accept responsibility for his/her own actions.

1	2	3	4	5
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Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name \_\_\_\_\_ Phone#: \_\_\_\_\_

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\_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name \_\_\_\_\_ Phone#: \_\_\_\_\_