



## Facilities Maintenance Specialist III

**Title of Position:** Facilities Maintenance Specialist III

**Bargaining Unit/Anticipated Salary Range:** MSEA Support Services; Level 15; \$17.98 - \$20.25 per hour with a .30 cent shift differential as position hours are from 3PM – 11:30PM

**Responsibilities:** Under general supervision, performs building inspections to evaluate the work of Custodians and Facilities Maintenance Specialists on assigned campus buildings and grounds to ensure a safe and clean environment for students, faculty, staff and the public. Plans and supervises day to day work of custodian's and FMS I's as well as staff training. Responsibilities include training, coordinating and assigning cleaning duties and special events work to custodial workers and performing their duties when needed. Participate in Snow Removal and Lawn Care as needed.

**Minimum Qualifications:** High School Diploma or GED required. Up to and including three years of experience and knowledge of cleaning methods, materials and equipment used in custodial work and knowledge of precautions necessary to safeguard property and equipment. General knowledge of low-pressure heating plants operation and maintenance, knowledge of and ability to make judgment on the maintenance and minor repair of plumbing, heating and electrical systems and fixtures.

**Preferred Knowledge, Skills and Abilities:** Ability to plan, assign, direct, schedule and review work of others in various aspects of custodial and building maintenance work required. Supervisory experience. Knowledge of EPA, OSHA and hazardous materials requirements, compliance and recordkeeping required. Ability to communicate effectively and prioritize own duties and those of others. Ability to operate snow removal and lawn care equipment.

**Note:** Eastern Maine Community College requires proof of COVID-19 vaccination upon hire or participation in regular testing in lieu of proof of vaccination.

**Benefits:** Employer paid health, dental and life insurance for employee, Maine State Retirement and a generous paid time off package.

**Application Procedure:** Email cover letter, resume, and contact information for three professional references to [resumes@emcc.edu](mailto:resumes@emcc.edu). Position will remain open until filled.

Eastern Maine Community College is an equal opportunity/affirmative action institution and employer. For more information about this commitment, please call the Affirmative Action Officer at (207) 974-4633