



## Information System Specialist III

**Title of Position:** Information System Specialist III

**Bargaining Unit/Anticipated Salary Range:** MSEA Support Services; Level 23; \$52,166.40 - \$59,716.80

**Responsibilities:** This position, under limited supervision will be responsible for administering and maintaining Eastern Maine Community College's large and complex local area network (LAN) and wide area network (WAN). This position will perform a full range of system administration functions in a complex computing environment with minimal direction or technical support. Essential Duties include SQL Management; scripting to include SQL, Bash, and Powershell; Virtualization Management to include VmWare & HyperV; Linux & Windows Server Administration; Storage & Backup design and administration. This position will be responsible for installing and configuring system and network hardware, software and communication networks, performing advanced troubleshooting, technical support and vendor technical liaison functions. This position will also assist in development of information technology plans for a college.

**Minimum Qualifications:** Associates degree in IT or related field. Minimum of 5 years of experience in Network Administration.

**Preferred Knowledge, Skills and Abilities:** Duties required knowledge of complex multi-user network systems, computer system support functions, system data security and backup procedures. The ability to develop and manage user-oriented computing activities, to research and troubleshoot complex computer problems and make recommendations to management on technical issues. Ability to communicate effectively orally and in writing. Upon hire this position will be expected to pass the CompTIA Network+ and Security+ exams within the first year of employment. Training and support to reach this goal will be provided.

**Note:** Eastern Maine Community College requires proof of COVID-19 vaccination upon hire or participation in regular testing in lieu of proof of vaccination.

**Benefits:** Employer paid health, dental and life insurance for employee, Maine State Retirement and a generous paid time off package.

**Application Procedure:** Email cover letter, resume, transcripts, and contact information for three professional references to [resumes@emcc.edu](mailto:resumes@emcc.edu). Position will remain open until filled.

Eastern Maine Community College is an equal opportunity/affirmative action institution and employer. For more information about this commitment, please call the Affirmative Action Officer at (207) 974-4633