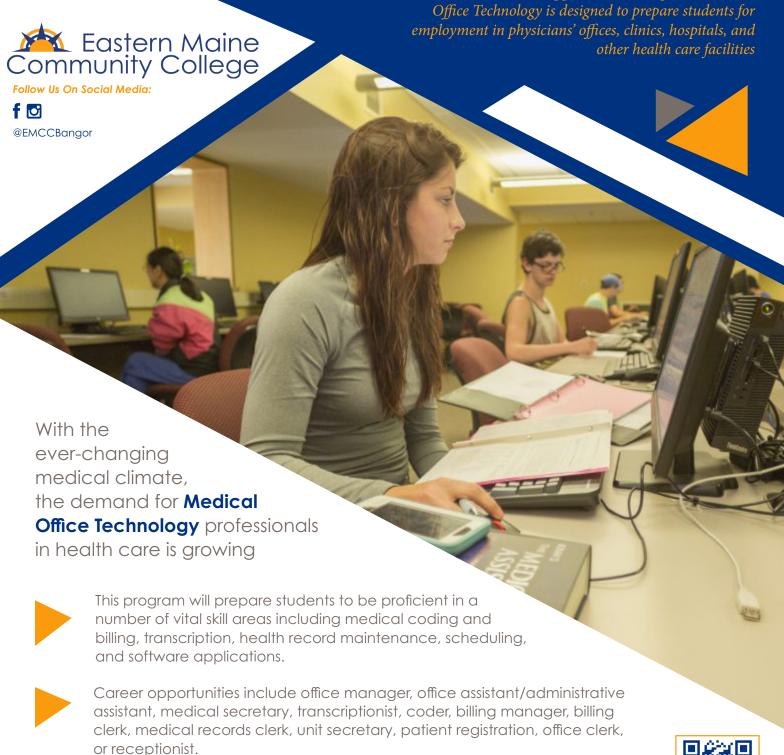
MEDICAL OFFICE TECHNOLOGY

The Associate in Applied Science degree in Medical



EMCC students enjoy small class sizes, supportive faculty, transferable courses and leadership/engagement opportunities all for under \$4,000/year

(most programs, based on 30 credit hours, in-state rate of \$96 per credit hour)





CAMPUS TOURS AVAILABLE

www.emcc.edu/medicaloffice

Prerequisites

AAS Degree and Certificate: High school level Algebra I and Biology with Lab required.

Still in high school? Concurrent enrollment agreements with many high schools and technical education centers are available. Information can be found online at: www.emcc.edu/academics/programs/early-college/



MEDICAL OFFICE TECHNOLOGY

Associate in Applied Science Degree

1ST SEMESTER CREDITS

BCA-102 Document Processing/Formatting (3)

BMT-113 Medical Terminology I (3)

BIO-127 Anatomy & Physiology I w/Lab (4)

ENG-101 College Composition (3)

Elective Humanities/Social Science (3)

2ND SEMESTER CREDITS

BCA-115 Intro to Computer Applications (3)

BMT-114 Medical Terminology II (3)

Elective Math-100 level or higher or BIO-128 Anatomy &

Physiology II w/Lab (3-4)

BMT-232 ICS-10-CM Diagnostic Coding (3)

BMT-261 Health Unit Coordinator (3)

LIVE ON CAMPUS



Did you know that EMCC has TWO residence halls on campus?

Built in 2007, Kineo Hall houses students in "blocks" (two double-occupancy rooms with four people of the same gender) or triple-occupancy rooms. Each is individually climate controlled and shares a common bathroom, with double sinks, a shower and a toilet stall.

Acadia Hall houses students in corridor-style double or triple occupancy rooms.

Rooms range from \$1,850 - \$2,250 per semester.

Studies show that students who live on campus not only tend to have higher GPA's, but they are also more likely to complete their education and get more out of their college experience.

Visit www.emcc.edu/housing to learn more!

3RD SEMESTER CREDITS

BCA-202 Integrated Software Applications (3)

BMT-121 Medical Laws & Ethics (3)

BMT-206 Medical Billing & Reimbursement Methods (3)

BMT-233 CPT Procedural Coding (3)

ENG-215 Business & Technical Writing ^ (3)

4TH SEMESTER CREDITS

BMT-205 Medical Insurance Coding & Billing (3)

BMT-208 Medical Office Procedures (3)

Elective PSY-214 Teams-Principles and Practices or any Arts/

Humanities/Social Science (100 level or higher) (3)

Elective Restricted Technology* (3)

Elective **General Education** (100 level or higher) (3)



TOTAL AAS DEGREE CREDITS 62

^ ELO Capstone

* Course options for the technology elective include BMT-105 Business Communications, BCA-116 Database Management, or BMT-234 PCS Coding.