

# Eastern Maine Community College *Foundation*

## DONATION FORM

*Our mission is to mobilize, engage and nurture broad investment from our diverse community to enhance the programs, equipment and facilities of Eastern Maine Community College. It is operated exclusively for charitable, scientific, and educational purposes as a 501(c)(3) organization. The Foundation and its board builds community relationships and seeks resources to assist Eastern Maine Community College and its students.*

**Item(s) Donated:** \_\_\_\_\_

**Date of Donation:** \_\_\_\_\_

**Value of Donation:** \_\_\_\_\_

**Source of value:**

**Company or Individual Making Donation:**

**EMCC Program Receiving Donation:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Reasons for the Donation; details describing the Donation and impact on the college:**

\_\_\_\_\_

**Restrictions on the Donation:** \_\_\_\_\_

\_\_\_\_\_

**\*\*All vehicles will be scrapped with no value received in exchange\*\***

**Signature of Donor:**

**Date:**

\_\_\_\_\_

\_\_\_\_\_

For Office Use Only

Memo sent to System: Date: \_\_\_\_\_

Initials: \_\_\_\_\_

Fixed Asset Number: \_\_\_\_\_ Date: \_\_\_\_\_

Initials: \_\_\_\_\_

Thank you letter sent: Date: \_\_\_\_\_

Initials: \_\_\_\_\_

Entered on Donor File: Date: \_\_\_\_\_

Initials: \_\_\_\_\_

Log Number: \_\_\_\_\_

**cc: EMCC Director of Finance**

Effective 7/1/2020