

# **Distance Testing Eligibility Instructions**

1. <u>DO NOT take the HESI exam if you have not met the prerequisite requirements</u>. If you are uncertain, contact <u>EMCCadmissions@mainecc.edu</u>.

## 2. You must have an Evolve student account with HESI Assessment

To register for your HESI Distance Testing exam, you will need an Evolve student account. If you do not have an account, you can create it at: https://evolve.elsevier.com/

- a. <u>Do Not</u> use the <u>School's Department ID</u> as your student ID when creating your student Evolve account.
- b. The first and last name on your Evolve account <u>must be the same</u> as it appears on your <u>Government Issued Photo ID with Signature</u> (i.e. Driver's License or Passport). You will <u>not</u> be admitted into the testing lab if there is any discrepancy between what is listed on your Evolve student account and what is presented on your ID.
- c. Your government issued ID must include your signature and a photo that resembles your current appearance to gain admittance into the testing center (your middle name/initial is not required).

### Follow the steps below:

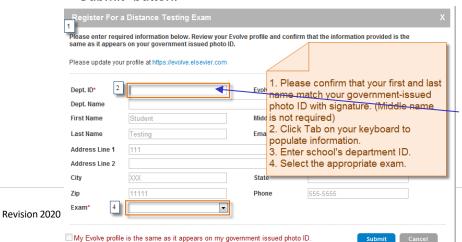
- a. Go to <a href="https://evolve.elsevier.com/cs/">https://evolve.elsevier.com/cs/</a> and click "I'm a student."
- b. In the HESI Secured Exams section, click the link that says, "Register for Distance Testing."

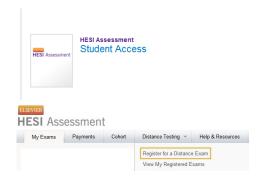


- c. Click "Register" to place this in your cart, and then "Checkout/Redeem" from the cart screen.
- d. If you are a returning user, enter your Evolve username and password on the right side of the screen and click "Sign In." If you are new to Evolve, enter your name, email, desired password, and click "Continue."
- e. Click "Submit," to finalize your selection.

## 3. Register for Distance Testing Exam

- a. Click on "My Evolve."
- Under HESI Assessment, select "Student Access" and agree to the Terms and Conditions.
- c. Hover over the Distance Testing Tab and select "Register for a Distance Exam."
- d. Complete the required information, check box, and click the "Submit" button:





EASTERN MAINE CC-RADIOGRAPHY-DISTANCE TESTING

Department ID: \*206974\*

#### **IMPORTANT INFORMATION:**

**Do Not** register for multiple schools or multiple exam versions (ex. A2 V1 & A2 V2). Register and complete testing on one version of an exam before registering for subsequent version.

You will receive an email Confirmation Notice indicating that you may schedule your exam. This will take 1-3 <u>business</u> days. Please carefully review the information contained in your Confirmation Notice. If name is not correct, or has been changed, please contact Elsevier HESI Assessment at <a href="mailto:exameligibility@elsevier.com">exameligibility@elsevier.com</a>. Failure to do so could result in forfeiture of your testing appointment and associated fees.

#### PLEASE NOTE:

You will receive your Eligibility ID in an email (this is your evolve username). Please add the following email address to your email's safe sender list to avoid delays: <a href="mailto:support@hesitest.com">support@hesitest.com</a> or <a href="mailto:exameligibility@elsevier.com">exameligibility@elsevier.com</a>. If you do not see the notification, please check your spam/junk folder.

Please follow the directions below to schedule your appointment to take the HP A2 V-1 or V-2 exam at Prometric. This exam may be taken between 8/29/2025 and 2/1/2026, depending on availability at Prometric.

Your eligibility ID is also your Evolve username. You will need to know your username and password when you are logging into the exam.

Please go to <a href="https://www.prometric.com/exams/elsvr">https://www.prometric.com/exams/elsvr</a> and follow the prompts to schedule and pay for your testing session. If you are experiencing problems when attempting to register for your exam, please call Prometric Support at (800) 481-6457.

You will be given a choice of testing remotely or testing at a Prometric Testing Center. You may choose whichever option you prefer, the cost of \$124.03 is the same for both options.

How to Schedule your A2 or A2CT exam:

To test virtually, via remote procto : <u>Click here</u>

To test onsite at a Prometric Testing Center Click here

#### Scheduling Process

<u>DO NOT take the HESI exam if you have not met the prerequisite requirements</u>. If you are uncertain, contact <u>EMCCadmissions@mainecc.edu</u>

During the scheduling process, please review the Prometric **Information Review Page**. It contains important information regarding what you may bring to the site, when to arrive and the policies for rescheduling and cancellation (and the associated fees). Special attention should be given to the policy below, as it will be adhered to by Prometric and Elsevier.

<u>Reschedule/Cancel Policy:</u> **Rescheduling:** You must do so at least **30** calendar days prior to your appointment; otherwise, additional fees or fee forfeiture may apply. **Cancellation:** For cancellations made five or more calendar days prior to the appointment date a full refund will be given. For those made **less than** five calendar days prior to the appointment date **NO REFUND** will be given.

**Accommodations:** ADA Accommodation requests must be reviewed and approved by Elsevier before you schedule your testing appointment with Prometric. Please submit the completed Distance Testing Accommodation Request Form and all required documentation for review at least 6 weeks prior to your desired testing date. The form is located under the Distance Testing tab on your HESI Student Access page. Failure to follow the detailed steps may result in delays and/or forfeiture of your testing fees.