

Eastern Maine Community College

REQUESTS FOR BIDS **for** **Maine Hall Flooring Replacement**

Eastern Maine Community College requests competitive bids for the EMCC Maine Hall Floor Replacement Project.

The floor replacement contract to be procured must meet the scope of work as listed below:

- Abatement of approximately 1400 sqft of ACM flooring (mastic included)
- Replacement of in-floor plumbing cleanout QTY 1
- Preparation of concrete surface to accept new flooring materials
- Subfloor preparation and installation of new Contract180 HRK flooring in prepared space (approx. 1400 sqft) EMCC to choose color(s)
- Subfloor preparation and installation of Nora Arago staintread on staircase treads
- Rebuild QTY 6 outside corners to accept cove base
- Install new 4” cove base. EMCC to choose color(s)
- Install new thresholds and transitions where necessary (interior/exterior)
- Contractor responsible for the removal of all demo materials
- Contractor responsible for good housekeeping
- All work must be completed and approved by August 10, 2026. Please included availability and expected timelines with bid.

BID INFORMATION

- A. The RFP is due by May 20, 2026, 4:00 pm EST.
- B. Proposals are to be submitted to the attention of Cynthia Kasprzak in a sealed envelope marked “Maine Hall Flooring Replacement” or via email with a subject line of “Maine Hall Flooring Replacement”. The mailing address is 354 Hogan Road, Bangor, ME 04401. Hand-delivered proposals will be delivered to “Maine Hall” (Business Office), Attn: Cynthia Kasprzak, at 354 Hogan Road, Bangor, ME 04401. Electronic submissions are to be sent to ckasprzak@mainecc.edu. Proposals shall remain firm for thirty (30) days from the submittal date.
- C. Questions should be directed to Abe Chase at achase@mainecc.edu. Please allow sufficient time for answers before the RFP due date.
- D. The proposals will be evaluated and selected based on their proven ability to provide the requested service, the fees charged, and other criteria deemed appropriate by EMCC. **EMCC reserves the right to reject any proposals, waive any formality in any proposal, and generally take such actions as shall be in its best interest.**

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BID REQUIREMENTS

Your proposal must include a schedule of fees, including the total weekly cost and the total contract cost.

ADDITIONAL REQUIREMENTS

- A. This RFP shall be referenced and considered part of any final contract.
- A. The following MCCS Standard Terms and Conditions apply to all contracts with EMCC.
- B. Any MCCS entity shall have the option to purchase goods and services from a selected Vendor under the same terms and conditions set forth in this Agreement.

NOTICE TO VENDORS AND BIDDERS:

STANDARD TERMS AND CONDITIONS APPLICABLE TO ALL MCCS CONTRACTS

The following standard contracting terms and conditions are incorporated and shall become a part of any final contract that will be awarded by any college or other operating unit of the Maine Community College System (collectively "MCCS"). These terms and conditions derive from the public nature and limited resources of the MCCS. **MCCS DOES NOT AGREE TO:**

1. Provide any defense, hold harmless or indemnity;
2. Waive any statutory or constitutional immunity;
3. Apply the law of a state other than Maine;
4. Procure types or amounts of insurance beyond those MCCS already maintains or waive any rights of subrogation;
5. Add any entity as an additional insured to MCCS policies of insurance;
6. Pay attorneys' fees; costs, including collection costs; expenses or liquidated damages;
7. Promise confidentiality in a manner contrary to Maine's Freedom of Access Act;
8. Permit an entity to change unilaterally any term or condition once the contract is signed;
9. Automatic renewals for term(s) greater than month-to-month;
10. Limitations on MCCS' recovery of lawful damages incurred as a result of breach of the contract;
11. Limitation of the time under which claims can be made or actions brought arising from the contract;
12. Vendor's terms prevailing over MCCS' standard terms and conditions, including addenda; and
13. Unilateral modifications to the contract by the vendor.

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BY SUBMITTING A RESPONSE TO A REQUEST FOR PROPOSAL, BID OR OTHER OFFER TO DO BUSINESS WITH MCCS, YOUR ENTITY UNDERSTANDS AND AGREES THAT:

1. The above standard terms and conditions are thereby incorporated into any agreement entered between MCCS and your entity; that such terms and condition shall control in the event of any conflict with such agreement; and that your entity will not propose or demand any contrary terms;
2. The above standard terms and conditions will govern the interpretation of such agreement notwithstanding the expression of any other term and/or condition to the contrary;
3. Your entity will not propose to any college or other operating unit of the MCCS any contractual documents of any kind that are not in at least 11-point black font on a white background and completely contained in one Word or PDF document, and that any references to terms and conditions, privacy policies or any other conditions referenced outside of the contract will not apply; and
4. Your entity will identify at the time of submission which, if any, portion or your submitted materials are entitled to “trade secret” exemption from disclosure under Maine’s Freedom of Access Act; that failure to so identify will authorize MCCS to conclude that no portions are so exempt; and that your entity will defend, indemnify and hold harmless MCCS in any and all legal actions that seek to compel MCCS to disclose under Maine’s Freedom of Access Act some or all of your submitted materials and/or contract, if any, executed between MCCS and your entity.